

**BOARD OF DIRECTORS MEETING MINUTES**

**Date:** Thursday, February 17, 2022

**Meeting Purpose:** Regular Scheduled Meeting

**Time**: 6:30 pm (Zoom Call)

**Prepared by**: Bob Gorham (Interim Secretary for Board)

**Board Members in Attendance**: Kasi Eagle (Board Chair), Tom Anderson, Sharon Smith, Mario Stoilovich, Dr. Camela Ford, Francisco Sousa, Bob Gorham

**Others:** Dr. Paul Bryant, (New Head of Schools), Karen Young, Brynn Bates, Phyllis Rahilly, Sarah Grafton, Michael Harris (Facilities), Nika Forney, Anthony Grant, Kari Potts

(21 attendees per Zoom roster)

**Call to Order 6:30 pm** – Kasi Eagle

**CIS Mission and Values** – Brynn Bates

**Grade Level Service Project Reports** – Report presented by Kari Potts (3rd Grade) – Student Holly Ann reported on Brookdale Senior Center project. Donations for residents and Valentine’s Day Cards

**Secretary Report** - Bob Gorham- Minutes of January 20, 2022 meeting submitted. Dispense reading

of minutes and moved to accept Sharon Smith, Seconded by Tom Anderson. Accepted by Board. To be posted on CIS Website.

**Facilities Committee Report –(Presented by Tom Anderson)**

* Meeting planned with Concord Parks and Rec
* Review of previously submitted report by Tom to Board
* Good shape on Facilities budget
* Coverall Expenses not budgeted – more concerns- improvements being reviewed
* Pond Inspection – Good shape
* Drainage issues around building foundation
* Second meeting with Hunter Construction– Looking to grade soccer field
* Dr. Bryant looking for used utility bus.
* Playground on track for completion in April
* Four Wheeler being looked at for school
* Possibility of Modular building being reviewed
* Electric power issues in school being reviewed

**Finance Committee Report - (Presented by Tom Anderson)**

* Reviewed Written Report submitted to Board
* Financial Condition good through January (we are in good place financially)
* Benefits line on CSP to be corrected (see Phyliss)
* Technology grant funds used to offset.
* Surplus will be increasing
* ADM numbers to be reviewed
* US Bank letter to move bonds to a different legal entity
* Dr. Bryant to create wish list for surplus spending to be reviewed.

**Head of School Report** –Dr. Paul Bryant (report submitted to BOD)

* Shared enrollment & ADM
* 3rd & 4th grade applications down
* Kindergarten applications growing
* Confirmed enrollments to be reported.
* 98% of faculty expected to come back.
* COVID numbers down and decreasing.
* Community partnerships being reviewed
* Retreat planned for August
* Building maintenance being reviewed
* Draft of school calendar being proposed to mirror Cabarrus and Mecklenburg County

**Principal’s Report – Karen Young**

* Reviewed New Hires – 5th and 6th Grade Teachers, Counselor being interviewed
* EC Teacher vacancy
* Educational Assessment Systems (Based on growth)
* EOG Report – Need to strengthen areas in “red” on report
* 22% of teachers not licensed, but better than 50% requirement
* Reviewed SWOT analysis for Academics

**Teachers Rep Report** – **Brynn Bates**

**Elementary**– Student led conferences (Parents to submit videos)

* Celebrate Friendship Day on Feb 14th
* Spelling Bee – 5th Grade Winner
* Black History Month in February (Prominent figures being highlighted)
* Kindergarten celebrated 100th day
* Feb 1st – Chinese New Year Highlighted

**Middle School**

* Collection for Black History Month
* Shiloh Animal Project
* 8th Grad Pen Pal with Moldova

**High School**

– History students profiling lesser known but prominent people of Black history

* Counseling Team –focus on social and emotional wellness – mindfulness lessons
* Shout out to undefeated Boys Basketball Team

**PTSO Report** – Nika

* Not a lot to report – Working with Ms. Thacker
* Teacher appreciation breakfast went well
* Hiccup with normal fundraising/ Bookfair with Ms. Thacker

**Old Business** – None

**New Business**

**School Lottery Results motioned for approval. Motion by Bob Gorham, 2nd Tom Anderson, Passed unanimously by BOD,**

**Mask Policy Adoption SB 264** – Motioned by Tom Anderson, 2nd by Sharon Smith, to continue with existing policy on masks until March 7th and Dr. Bryant would be allowed to decide on masks for changes as of March 7th based on feedback from staff and parent feedback. Passed unanimously by BOD.

**Upcoming School Calendar** **for 2022-23 school year**- School calendar presented by Dr. Bryant. Discussed by Board members. Motion to accept recommended calendar by Sharon Smith, 2nd by Dr. Ford. Passed unanimously by BOD.

Summer Program Plan - ELG to be retaken with 8 days of instruction. Motion by Bob Gorham to accept, 2nd by Tom Anderson. Passed unanimously by BOD.

**Open Comments - 3 minutes per person**

**Euneca Comments**

* + Use of Masks -CIS doing good job
  + Concern about school calendar and Spring break

Adam – (parent of 2 students on Campus)

* Look at Anti-bullying campaign at CIS
* Recommend to revisit dress code policy

**8:04 pm – Moved to Closed Session -**Motion by Tom Anderson, 2nd by Sharon Smith

**8:04 pm– 8:49 pm**– Board went into Closed Session

**8:49 pm** – Board re-adjourned by motion of Dr. Ford, 2nd Tom Anderson.

**8:50 pm** Called to Order by Kasi Eagle. Move to adjourn by Tom Anderson, 2nd Sharon Smith. No business discussed.

**Meeting adjourned @ 8:51 pm**