

**BOARD OF DIRECTORS MEETING MINUTES**

**Date:** Thursday, November 18th, 2021

**Meeting Purpose:** Regular Scheduled Meeting

**Time**: 6:30 pm (Zoom Call)

**Prepared by**: Bob Gorham (Interim Secretary for Board)

**Board Members in Attendance**: Kasi Eagle (Board Chair), Sharon Smith, Mario Stoilovich, Dr. Camela Ford, Francisco Sousa, Bob Gorham (Tom Anderson – absent)

**Others:** Donna Harkey (Interim Head of Schools), Karen Young, Brynn Bates, Phyllis Rahilly, Sarah Grafton, Michael Harris (Facilities)

**Call to Order 6:30 pm** – Kasi Eagle

**CIS Mission and Values** – Brynn Bates

**Grade Level Special Project Reports** – No Reports

**Secretary Report** - Bob Gorham (traveling) – Prior month minutes to be for next BoD meeting

**Facilities Committee Report –(Presented by Kasi Eagle in absence of Tom Anderson & Michael Harris)**

* **Reviewed written report from Tom to Board**
* **On budget for October**
* **Issue with AC unit & repairs**
* **Michael Harris reported sold van for $250**

**Finance Committee Report - (Presented by Kasi Eagle in absence of Tom Anderson)**

* **Reviewed Written Report submitted to Board**
* **Concerns voiced about funding from the State**

**Interim Head of School Report** – Donna Harkey

* Reviewed Written Report submitted to Board
* Discussed issues with improving communication (Comet Communicator) within school community.
* New website coming
* Covid Team
* School Cleanliness improvements discussed
* Laptops are coming in
* Teachers trained in Active Shooter Course as part of Safe Schools training

**Principal Report – Karen Young**

* Loss of family members of staff reported
* Emphasis on “Service” and teaching of “Kindness” theme
* Digitial Citizenship reported
* Update on sports for JV and varsity boys
* Staffing update

**Teachers Rep Report** – **Brynn Bates**

* Report on October Events
* Collected $1500 for Shirley’s Angels

**PTSO Report** –

**OLD Business** – None

**New Business** –

**Mask Policy Adoption** – Moved by Bob Gorham, 2nd by Dr Ford, to continue previously implemented Mask Policy through next Board meeting. Approved by all Board Members.

**Calendar Changes Adopted to Balance Calendar** – Moved to approve by Sharon Smith, 2nd by Francisco Sousa. Board vote was unanimous.

**Update on Head of Schools Search – No action by Board**

**Open Comments - 3 minutes per person**

* **Rosanna Christian – Complimentary comments & diligence of teachers**
* **Jaime Alsop – New staff member expressing thanks to administration.**

**7:51 – Moved to Closed Session -**Motion by Francisco Sousa, 2nd Sharon Smith

7:51 – 8:23– Board went into Closed Session

**8:23 pm** – Board re-adjourned - Called to Order by Kasi Eagle

No business voted on by Board.

Move to adjourn by Dr. Ford and 2nd by Francisco, No Opposed

**Meeting adjourned @ 8:23 pm**